



The primary function of the National Response Center (NRC) is to serve as the sole point of contact, within the National Response System, for reporting oil, chemical, radiological, biological, and etiologicial discharges into the environment anywhere in the United States and its territories. The NRC also takes maritime reports of suspicious activity, security breaches, and terrorist related activities for the U.S. Coast Guard, and railroad incident reports for the U.S. Federal Railroad Administration. Memorandums of Agreements (MOA) are maintained with a variety of federal agencies, and the MOAs serve as a tool for capturing requested services offered by the NRC. Upon review of your application the NRC will determine if an MOA is needed prior to the transmission of incident reports. NRC services are available for government entities only.

Submit the completed application to the NRC by mail, 2703 Martin Luther King Jr. Ave. SE, STOP 7713, Washington, DC 20593-7713 or email at nrc@uscg.mil. You may also contact us at (800) 424-8802 for assistance or clarification on a field.

Agency Information: Fill in the information for your agency.

Drills: Mark “NO” if you only want to receive reports of actual incidents.

Location of Interest: You may elect to receive reports for all incidents selected on the application or only for those that occur in a specific area that meet your criteria (i.e. Fulton County, GA, or list GA to receive reports for the entire state). Agencies should only list those geographical locations that are within their agency’s specific jurisdictional boundaries. Agencies may receive reports for counties outside of their jurisdiction, though only if that county borders a county within their jurisdiction.

Incident Type: The following is a description of each incident type which appears on an NRC incident report. Place an “X” next to each incident cause for which you would like to receive notifications.

AIRCRAFT includes all aircraft, commercial and private, whether flying or grounded. For example, a hydraulic leak from an aircraft that occurs while undergoing repairs would require a report.

CONTINUOUS RELEASE is an EPA permitted release, from an industrial process, that occurs without interruption or abatement, or that is routine, anticipated, intermittent, and incidental to normal operations or treatment processes of a manufacturing or treatment facility.

FIXED is the broadest incident type and includes the release of material from non-mobile machinery, refineries, manufacturing plants, railway/air facilities, and numerous other fixed facilities.

STORAGE TANK pertains to containers that store hazardous materials located virtually anywhere including facilities, private property, and various transportation modes. Common storage tank incidents include leaking or overfilled home heating oil tanks, ruptured underground storage tanks from construction activity, and petroleum storage facilities.

PIPELINE incident refers to pipelines that transport materials off site (this does not include pipelines within a facility). Such pipelines are often regulated by the Department of Transportation. Common pipeline types include flow, distribution, and gathering lines transporting crude oil or natural gas from one facility to another.

PLATFORM incident is specifically for offshore and near shore oil and natural gas extracting facilities.

RAILROAD includes all transportation modes used on rail where material has been released. The NRC takes reports on all railroad incidents including: derailments of freight and commercial trains, and light rail, subway, metro rail, and grade crossing accidents.

RAILROAD NON-RELEASE includes all transportation modes used on rail where there has been no material released or no potential for materials to release. The NRC takes reports on all railroad incidents including derailments of freight and commercial trains, and light rail, subway, metro rail, and grade crossing accidents. This incident type would also include rail incidents due to trespasser or suicide.

MOBILE refers to all transportation modes used on land. It includes commercial and private vehicles, motorcycles, etc. Some of the most common incidents associated with this category are tractor-trailer accidents.

UNKNOWN SHEEN incident type pertains to any material on the water that has been discovered and whose source is unknown.

VESSEL includes all transportation modes used on the water. Common reports include private vessel barge water discharges, oil barges with leaks, spills from cranes that are on barges, etc.

Incident Causes: Place an “X” next to each incident type for which you would like to receive notifications.

Disclaimer: The NRC is the initial point of contact for reporting incidents listed above and does not deploy resources or track the status of incidents. A predetermined Federal On-scene Coordinator (FOSC) is notified for every incident involving pollution, and it is recommended that agencies contact the FOSC for additional information beyond that provided by the NRC. The NRC does not have the ability to verify the accuracy of information reported and will only report information as provided by the reporting party.

Application to Receive NRC Reports

Initial Application: _____

Revision to an Existing Application: _____

Agency Information

Agency Name: _____

Division or Department: _____

Address: _____ General Office Phone: _____

City: _____ State: _____ Zip Code: _____

Agency Type: Federal: _____ State: _____ Local: _____ Tribal: _____

Reason for Request: _____

Notification Criteria

The NRC receives approximately 120 incident reports daily. Unless you are prepared to receive this number of reports on a daily basis, the NRC requests that you give careful consideration to the notification criteria that will meet your mission goals. If the state/county information exceeds the number of spaces provided below, please attach a listing of states/counties as an addendum to this application.

Drills:

Include Drill Reports: Yes _____ No _____

Location:

State/County _____ State/County _____

State/County _____ State/County _____

State/County _____ State/County _____

State/County _____ State/County _____

State/County _____ State/County _____

State/County _____ State/County _____

State/County _____ State/County _____

State/County _____ State/County _____

State/County _____ State/County _____

Source:

The Source or Incident Type describes the origin of the discharge or potential discharge of material.

ALL _____	Platform _____
Aircraft _____	Railroad _____
Continuous Release _____	Railroad Non-Release _____
Fixed _____	Storage Tank _____
Mobile _____	Unknown Sheen _____
Pipeline _____	Vessel _____

Select one of these logical operators:

AND _____

And, narrows a search and will retrieve only those records that meet both the chosen Source and Cause.

OR _____

Or, broadens the search and will retrieve records where the criteria meet either the Source or the Cause.

Cause:

The Cause describes the basis of how the discharge or potential discharge of material or reportable incident occurred.

ALL (non-security) _____	
Aircraft Diversion _____	Natural Phenomenon _____
Bomb Threat _____	Criminal Intent _____
Derailment _____	Operator Error _____
Disorderly Passenger _____	Other _____
Dumping _____	Over Pressuring _____
Earthquake _____	Suicide _____
Equipment Failure _____	Tornado _____
Explosion _____	Transport Accident _____
Flood _____	Trespasser _____
Hijacking _____	Vessel Sinking _____
Hurricane _____	Unknown _____

***SECURITY RELATED**

Cyber Incident	_____
Security Breach	_____
Suspicious Activity	_____
Terrorism	_____

*To receive Maritime Transportation Security Act (MTSA) related NRC reports, such as Cyber Incident, Security Breach, Suspicious Activity, and/or Terrorism, **written approval must be attained** from the designated local USCG Federal Maritime Security Coordinator (FMSC) - as defined in [33 C.F.R. 103.205](#). The FMSC may require the completion of a DHS Non-Disclosure Agreement Form (DHS Form 11000-6) prior to granting their approval. The NRC will only release security related reports to agencies specifically approved by the local USCG FMSC to receive security related incident reports. *FMSC approval must accompany this application or receipt of security related reports will not be approved.*

Notification Method

State and Local agencies should use either a .gov or .mil email domain. State and Local agencies using email domains such as .com, .net, .us, .org, .edu, etc. are not considered secure email domains for receiving un-redacted NRC incident reports and if used you will only receive "public reports", which contain no personally identifiable information. To find out how to create a .gov domain, please visit [here](#). Requests for reports must be limited to no more than five individual email recipients. If your agency has a requirement for more than five email recipients, it is the policy of the NRC that the submitting agency creates a distribution group email address (please ensure the group email address has permissions to receive emails from an external domain).

Email:

Email _____

Email _____

Email _____

Email _____

Email _____

Fax:

Fax _____

Requestor's Information

Name of Requestor _____

Position/Title _____

Phone _____

Email _____

By submitting this application and signing below, I affirm that I have authorization to request and receive reports on behalf of my agency or State Governor's office. I understand that the National Response Center (NRC) will not be held liable if a report is not received and that my agency is responsible for ensuring the NRC has the most up-to-date contact information. I understand each report from the NRC will have a "GOVERNMENT USE ONLY" statement, as information included in the reports may have originated from confidential sources, contain proprietary information, trade secrets, sensitive law enforcement information, and personally identifiable or commercially sensitive information. I will not disclose or release any information provided to me pursuant to this Agreement without proper legal authority. Should situations arise that warrant the disclosure or release of such information, I will do so only under approved circumstances and in accordance with all applicable laws, regulations, and directives to the specific category of information. I will honor and comply with any and all dissemination restrictions cited in all applicable privacy laws. If I violate the terms and conditions of this Agreement, such violation may result in the cancellation of my conditional access to the information covered by this Agreement and/or enforcement actions by other agencies.

Signature of Requestor _____ Date _____

Signature of Requestor's Supervisor _____ Date _____

NRC Staff to Complete

Received by _____ Date _____

Approved _____ Date _____

Disapproved _____ Date _____

Comments: